

REGULAR MEETING  
AGENDA  
November 14, 2024

1. Call To Order
2. Pledge of Allegiance
3. Agenda Items Discussion
4. Announcements
  - a. The office will be closed Thursday, November 28<sup>th</sup>, and Friday, November 29<sup>th</sup>, 2024, for the Thanksgiving holiday.
  - b. The Kiski Area Youth Network (KAYN) will hold a Turkey Trot 5K race and 1 mile fun walk at Kunkle Park on Thanksgiving morning, November 28<sup>th</sup>. Please be aware that Pine Run Road from Kunkle Park to the Watson Road intersection will be closed during the race, along with side roads on this portion of Pine Run Road. (The road will be open for emergency vehicles.) All are invited to take part in this event. Go to [kvturkeytrot.com](http://kvturkeytrot.com) for race information and/or to register.
  - c. The Municipal Authority of Washington Township has scheduled their regular meeting for November and December 2024 to be held on Thursday, December 5, 2024 at 7:00 p.m.
  - d. Washington Township will begin taking reservations for the 2025 Kunkle Park pavilion rentals beginning December 2, 2024. Call the office for further information.
  - e. Unwrapped, new toys will be collected in the township vestibule for the Kiski Area Toys for Cans Toy Drive, which benefits the less fortunate families in our area beginning now through December 12.
5. Motions
  - a. Accept Minutes of Regular Meeting of 10/10/2024.
  - b. Accept Treasurer's Report of 11/14/2024.
  - c. Accept Police Department Report for October.
  - d. Accept Road Department Report for October.
  - e. Accept Fire Department Report for October.
  - f. Accept Emergency Medical Services' Report for October.
  - g. Accept Emergency Management Director's Report for October.
  - h. Accept Engineers' Report for October.
  - i. Pay bills as presented.
  - j. Authorize the Secretary to advertise to appoint by resolution a Certified competent Public Accountant, or a firm of a Certified or competent Public Accountant, either of which shall be registered in the Commonwealth of PA to audit the 2024 books.
  - k. Adopt Ordinance No. 169-C as advertised by the solicitor in the Tribune-Review, being an amendment to Ordinance Nos. 169, 169-A, and 169-B of the Township of Washington, Westmoreland County, PA, to permit Ligonier Borough, Westmoreland County, PA, Ligonier Township, Westmoreland County, PA and Valley Police Department and Irwin Borough, Westmoreland County, PA, to be participating municipalities in an Intergovernmental Police Mutual Aid Agreement with other participating municipalities for the establishment of Inter-Agency availability of Specially Trained Police Officers (STO's).
  - l. Adopt Resolution 2024-10 to request a Statewide Local Share Assessment grant in the amount of \$1,000,000.00 from the Commonwealth Financing Authority to be used for building expansion for the Washington Township Volunteer Fire Department; and designating Richard C. Gardner, and Joseph D. Olszewski, as Chairperson and Vice-Chairperson of the Washington Township Board of Supervisors, as the officials to execute all documents and agreements between the Washington Township Supervisors and the Commonwealth Financing Authority.

- m. Authorize Secretary to place advertisement for bids for “Furnishing Equipment and Operator Contract” for 2025.
- 6. Subdivisions/Land Use
  - a. Wagner & Bigenho Lot Line Revision – Pleasant Valley Drive
  - b. Thornton-Washburn & Hanlon Lot Line Revision – Shady Lane
  - c. John & Sarah Wylie Subdivision - Poke Run Church Road
  - d. Estate of Kathy Leonard – Subdivision Walker Road
- 7. Unfinished Business
  - a. Estate of Robert E. Stombaugh – Subdivision & Lot Addition Pine Run Church Road
- 8. New Business
  - a. Tim Zell – Children at Play sign – Pfeffer Road
- 9. Public Comment
- 10. Adjournment

\*\*This meeting is recorded to assist the Secretary with the Minutes \*\*

Minutes  
Supervisors' Meeting  
October 10, 2024

The Board of Supervisors of Washington Township, Westmoreland County, met in Regular Session at 7:00 p.m., at the Municipal Building on October 10, 2024. Present were Supervisors Gardner, Olszewski and Thornton, as well as Solicitor Wesley Long of Long & Long, and T. J. Stephens of Bankson Engineering Inc. The meeting was called to order by Chairman Gardner and opened with the Pledge of Allegiance.

Hearing no request for discussion on any items on the agenda, Gardner announced the following: Trick or Treat will be held in the Township on Thursday, October 31 from 6 p.m. until 8 p.m.; Township Budget Meeting will be held on Monday, November 4, 2024 at 5:00 p.m.; Election Day will be held on Tuesday, November 5, 2024; and the office will be closed Monday, November 11th, 2024, in observance of Veterans Day.

Gardner then continued with the motions.

Thornton motioned and Olszewski gave the second to accept the Minutes of the duly advertised regularly scheduled Supervisors' Meeting of 09/12/2024. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the Treasurer's Report of 10/10/2024. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Police Department Report for September. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the Road Department Report for September. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Fire Department Report for September. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the Emergency Medical Services Report for September. All voted in favor.

Thornton motioned and Olszewski gave the second to accept the Emergency Management Coordinator's Report for September. All voted in favor.

Olszewski motioned and Thornton gave the second to accept the Engineer's Report for September. All voted in favor.

Olszewski motioned and Thornton gave the second to pay bills as presented. All voted in favor.

Thornton motioned and Olszewski gave the second to adopt Resolution 2024-09 to request a Category 4 Facilities Local Share Assessment grant of \$50,532.00 from the Commonwealth Financing Authority to be used for five-inch water supply line for the Washington Township Volunteer Fire Department designating Joseph Olszewski, Vice-Chairperson of the Board of Supervisors, and Richard Gardner, Chairperson of the Board of Supervisors as the officials to execute all documents and agreements between the Washington Township and the Commonwealth Financing Authority. All voted in favor.

Olszewski motioned and Thornton gave the second to authorize the Secretary to prepare a check payable to Washington Township Volunteer Fire Company Relief Fund in the amount of \$44,580.60, which is the 2024 Commonwealth of PA state aid allocation supporting the Volunteer Fire Relief Association. All voted in favor.

Thornton motioned and Olszewski gave the second to authorize the Secretary to prepare a check made payable to PA Municipal Retirement Systems in the amount of \$97,993.000, for the 2024 Minimum Municipal Obligation (MMO) to the Police Pension Fund. All voted in favor.

Solicitor Long corrected the Ordinance numbers as advertised on the Agenda prior to the motions being made to the following: Ordinance 174 regulating noise; Ordinance 175 regulating medium to large scale solar systems; and Ordinance 176 regulating small commercial and residential solar systems.

Thornton motioned and Olszewski gave the second to authorize the Solicitor to advertise the Township's intent to adopt Ordinance 175 regulating medium to large scale solar systems and Ordinance 176 regulating small commercial and residential solar systems. All voted in favor.

Olszewski motioned and Thornton gave the second to authorize the Solicitor to advertise the Township's intent to adopt Ordinance 174 regulating noise levels in the Township and repealing Ordinance 144. All voted in favor.

Olszewski motioned and Thornton gave the second to authorize the Secretary to advertise the 2025 budget availability, which is to be considered for adoption on 12/12/2024. All voted in favor.

Subdivisions/Land Use

The Estate of Robert Stombaugh, is requesting to subdivide 0.409-acres from Tax Map #63-05-00-0-193, a 1.481-acre lot consisting of a residential home and accessory buildings and combining the 0.409-acres with Tax Map #63-05-00-0-260, a 0.683-acre lot consisting of a residential dwelling, creating a 1.092-acre lot. Both lots are serviced by public water and sewage. The Planning Department recommends approval of the John E. Kinsella Lot Addition Plan contingent upon the following: Updating the Tax Map #'s on both lots to reflect the current recorded Tax Map #'s; adding the Tax Map # to the Stombaugh Lot; updating the right of way of record note to read as the Szostak Plan; adding the 15' driveway to the Kinsella Lot; correct the building encroachment onto the Kinsella lot but adjusting the lot line; the building setback line around the encroaching structures may be 5' with a signed acknowledgement from Mr. Kinsella otherwise 10' will need to be shown; adding the 10' building set back line to both parcels where it is not shown; adding the sanitary sewer easements; and receipt of Westmoreland County Planning review comments.

The Solicitor reviewed the corrections with Mr. Kinsella and Shawn Witkowski, Executor of the Stombaugh Estate. Mr. Kinsella stated that he would have his surveyor, Robert Jackson, meet with the Planning Department to verify the changes.

Solicitor Long recommended that the Plan be tabled until the corrections are made to the Plan which include removing the line between the parcel showing remainder acreage of 1.072 and parcel identified as 194 that should be designated as 193, correct tax map number on each lot, correct property line around the building encroachment, add the right of way to the Stombaugh property and Kinsella property, and add the 10' set back lines to all the properties.

Hearing no further questions, Thornton motioned, and Olszewski gave the second to table John E. Kinsella Lot Addition Plan. All voted in favor.

Mr. Cubbison is requesting to consolidate Tax Map #63-08-00-0-067, a 1.80-acre developed residential lot with public sewage, and Tax Map #63-08-00-0-066, a 1.233-acre vacant lot, into Parcel A, a 3.33-acre lot. The Planning Department recommends approval of the Cubbison Consolidation Plan contingent upon adding the sanitary sewer easement to the Plan and receipt of Westmoreland County Planning review comments.

Mr. Cubbison questioned what needed to be added to the plan for the sewage. Solicitor Long explained it is the right of way easement for the sanitary sewer line.

Hearing no further questions, Thornton motioned, and Olszewski gave the second to approve the Cubbison Consolidation Plan regarding Tax Map #63-08-00-0-067, being a 1.80-acre developed parcel

with public sewage and consolidating that property with Tax Map #63-08-00-0-066, being a 1.233-acre vacant lot into one parcel having 3.33 acres contingent upon the applicant adding the existing sanitary sewer easement to the Plan. All voted in favor.

#### Unfinished Business

##### Brady & Paula Bertetto – Reverse Subdivision Reservoir Road

The Bertetto's were not present at the meeting. Gardner stated that Bertetto's Consolidation Plan was presented at the September 12, 2024 board meeting and was tabled. Mr. Bertetto had informed the office he would sign a time waiver because his 90-day review period will be up before the November meeting, but the waiver has not yet been received. Gardner recommended the Plan be denied if the waiver is not received by October 31, 2024.

Solicitor Long stated the motion would be to deny the Plan for the following reasons unless a time waiver is submitted to the Township by November 9, 2024: the Plan is defiant because there is a duplication of Lot #30 on the Plan; the plan needed language added to it that public water and sewage is available in Reservoir Road; additional language regarding the paper roads stating subject to the rights of other lot owners in Washington Estates Plan of Lots, Section 2, recorded in PBV 31, Page 79 to use the street set forth and laid out on the Plan; and there was no executed private road maintenance agreement between the property owners of Lots 7, 31, 30, 29, and Parcels AR and B.

Gardner requested a motion to have the Solicitor send a letter to Tarp America notifying them to comply forthwith with the requirements as set forth in prior correspondence. Olszewski motioned and Thornton gave the second to authorize the Solicitor to send a letter to Tarp America as stated by Chairman Gardner.

#### New Business

Cub Scout Pack 500 is requesting permission for an exception from Kunkle Park Ordinance 49, Section 6(a) to remain after dusk on October 11 through October 13, 2024 for the Scouts to camp out at the park and volunteer their time cleaning the park and on October 30<sup>th</sup> for Trunk or Treat.

Olszewski motioned and Thornton gave the second to grant an exception to Ordinance 49, Section 6(a) so that the Cub Scout Pack 500 may camp out in Kunkle on October 11 through October 13, 2024 for the Scouts to camp out at the park and volunteer their time cleaning the park and on October 30<sup>th</sup> for Trunk or Treat. All voted in favor.

#### Public comment.

Several residents questioned the changes being made to the noise ordinance and to consider the residents when making changes.

Thornton explained the Ordinance was written to control excess noise in the Township, but it was written in a way that is impossible to enforce because the levels are lower than the ambient noise in the Township and the goal of the new Ordinance is to make it enforceable.

A resident questioned why there was a need for a solar ordinance. Thornton explained the intent would be to address the use of solar systems and a set rules for permitting the systems. Permitting for an accessory residential system would be different from a larger grid scale system.

Both Ordinances will be advertised and available for public review and comment.

Olszewski motioned and Thornton gave the second to adjourn. All voted in favor. The meeting was adjourned at 7:50 p.m.

  
Secretary

TREASURER'S REPORT of 11/14/24

	October	YEAR TO DATE		October	YEAR TO DATE
<u>GENERAL FUND</u>			<u>POLICE TRAFFIC SERVICES</u>		
Prior Month Balance	\$ 987,102.14		Prior Month Balance	\$ 2,729.89	
Revenues	\$ 85,680.34	\$ 3,200,056.47	Revenues	\$ 14,582.33	\$ 55,927.03
Transfers into the General Fund			Transfers into Pol Traffic Svcs Fund		
Expenditures	\$ 382,311.69	\$ 2,524,223.63	Expenditures	\$ 10,243.42	\$ 49,009.22
Transfers from General Fund		\$ 145,812.00	Transfers from Pol Traffic Svcs Fund		
Current Account Balance	\$ 690,470.79		Current Account Balance	\$ 7,068.80	
<u>PAVING FUND</u>			<u>CAPITAL INVESTMENT FUND</u>		
Prior Month Balance	\$ 149,973.28		Prior Month Balance	\$ 520,730.98	
Revenues	\$ 228.62	\$ 3,493.89	Revenues	\$ 2,095.89	\$ 20,955.06
Transfers into Paving Fund		\$ 145,812.00	Transfers into Capital Investment Fund		
Expenditures	\$ 3,007.16	\$ 31,365.36	Expenditures		
Transfers from Paving Fund			Transfers from Capital Investment Fund		
Current Account Balance	\$ 147,194.74		Current Account Balance	\$ 522,826.87	
<u>BRIDGES &amp; CULVERTS FUNDS</u>					
Prior Month Balance	\$ 323,140.26				
Revenues	\$ 581.15	\$ 6,010.40			
Transfers into Bridges & Culverts					
Expenditures		\$ 2,870.81			
Current Account Balance	\$ 323,721.41				
<u>BUILDING FUND</u>					
Prior Month Balance	\$ 247,776.45				
Revenues	\$ 1,015.01	\$ 10,771.10			
Transfers into Building Fund					
Expenditures	\$ 3,630.00	\$ 26,352.22			
Transfers from Building Fund					
Current Account Balance	\$ 245,161.46				
<u>EQUIPMENT FUND</u>					
Prior Month Balance	\$ 27,694.21				
Revenues	\$ 109.66	\$ 1,145.32			
Transfers into Equipment Fund					
Expenditures	\$ 4,078.95				
Transfer from Equipment Fund					
Current Account Balance	\$ 23,724.92				
<u>RECREATION COMMISSION</u>					
Prior Month Balance	\$ 49,616.01				
Revenues	\$ 33.10	\$ 282.10			
Transfers into Recreation Fund					
Expenditures		\$ 6,133.98			
Current Account Balance	\$ 49,649.11				
<u>LIQUID FUELS STATE FUND</u>					
Prior Month Balance	\$ 358,383.87				
Revenues	\$ 1,438.88	\$ 334,040.82			
Transfers into State Fund					
Expenditures					
Current Account Balance	\$ 359,822.75				
<u>FBO WASH TWP POLICE/BEIGLEY TR</u>					
Prior Month Balance	\$ 5,843.31				
Revenues	\$ 11.17	\$ 240.34			
Expenditures		\$ 10,364.35			
Transfer into FBO acct					
Transfer from FBO to GF					
Current Account Balance	\$ 5,854.48				
<u>STORM WATER MANAGEMENT FUND</u>					
Prior Month Balance	\$ 75,398.99				
Revenues	\$ 32.02	\$ 406.92			
Transfers into Storm Water Mgmt Fund					
Expenditures		\$ 11,029.74			
Current Account Balance	\$ 75,431.01				



**WASHINGTON TOWNSHIP POLICE DEPARTMENT**  
**WESTMORELAND COUNTY**  
 289 PINE RUN CHURCH ROAD  
 APOLLO, PENNSYLVANIA 15613  
 (724) 727-3410

<b>Washington Township Police Department Monthly Report - October 2024</b>					
<b>Total Calls For Service:</b>	<b>367</b>				
911 Hang Up	4				
Animal Complaints	14				
Assaults	0				
Assist Other Agency	2				
Assist Other Police	11				
Burglar Alarm	9				
Burglary	0				
Child Custody	1				
Childline Investigation	1				
Civil Matter	3				
Vehicle Crashes	21	5 Injuries		1 Fatality	
Criminal Mischief	1				
Death Investigation	1				
Disabled Vehicle	4				
Disturbances	3				
Dog Law	1				
Domestic	6				
DUI	1				
Drug Overdose	0				
Drug/Narcotic Offenses	0				
EMS Assist	7				
Endangering Child Welfare	0				
Fire Alarm	0				
Fire Dept. Assist	1				
Firearms Violations	0				
Fraud	2				
Game Laws	2				
Harassment	6				
Hazardous Condition	10				
House Check	0				
Keys Locked In Vehicle	1				
Lost & Found	1				
Mental Health	2				
Missing Person - Adult	2				
Other-Misc.	5				
PFA Service	0				



# WASHINGTON TOWNSHIP POLICE DEPARTMENT

WESTMORELAND COUNTY

289 PINE RUN CHURCH ROAD  
 APOLLO, PENNSYLVANIA 15613

(724) 727-3410

Public Intox.	0				
Public Service Detail	50				
Repossession	1				
Runaway Juvenile	0				
Security Check	40				
Service-Misc.	6				
Suspicious Person/Activity	20				
Sex Assault	1				
Terroristic Threats	0				
Theft	1				
Theft-Retail	0				
Ordinance Complaints	6				
Traffic Complaint	6				
Traffic Enforcement	37				
Traffic Offenses	2				
Tre: passing	1				
Un: uthorized Use MV	0				
Uncerage Drinking	1				
Warrants	3				
Welfare Checks	10				
Walkins/Calls On Station	59				
Westmoreland SWAT	1				
Citations Issued	19				
Warnings Issued	2				
<b>Vehicle Mileage</b>					
	<b>Current</b>		<b>This Month</b>		
Unit 5-50	10,750		1,737		
Unit 5-51	74,407		1,376		
Unit 5-52	96,902		447		
Unit 5-53	37,013		1,334		
Unit 5-54	27,205		2,049		
Unit 5-56	110,174		51		
Unit 5-59	89,771		851		
Jason L. Montgomery					
Chief of Police					



# **Road Department**

## **Report for October 2024**

- Lowered and cleaned the berms of the road on Turkey Ridge and Hunt Valley.
- Installed Driveway pipe on Zubal Road.
- Cleaned out the inlets of cross pipes.
- Cleaned leaves off storm water drains.
- Mowed brush along walking trail at Kunkle Park.
- Mowed shoulder of roadways.
- Cleaned out drainpipes on Muffley Drive and lowered berms along roadway to let water drain properly.
- Installed under drain along Muffley Drive.
- Filled in and graded berm on Muffley Drive where berm was eroding away.
- Prepared winter equipment for winter season.
- Mowed hillside behind Firehall.
- Hauled fill out of maintenance garage yard.
- Graded area at Kunkle Park to prepare for dumping leaves.
- Cleaned up and removed leaves on and along roadways.
- Took inventory of parts for winter equipment.
- Removed trees and branches that were extending into roadways.
- Removed vegetation that was blocking stop signs.
- Replaced speed limit signs that were faded and damaged.
- Straightened roadway signs that were leaning.
- Maintained township garage and property.
- Responded to 42 Pa One Calls.
- Marked 3 Pa One Calls for MAWT.



WASHINGTON TWP. VOL. FIRE COMPANY  
4078 ROUTE 66  
APOLLO, PA 15613  
PHONE: 724 727-3079 FAX: 724 727-2035  
Email: washingtontwfire@comcast.net

### Monthly Report for October 2024

- 1 – Gas line ruptured
- 4 – Vehicle accidents
- 1 – Brush fire
- 1 – Carbon monoxide alarm
- 1 – Landing zone
- 1 – Physical rescue
- 7 – EMS assists
- 14 – Mutual Aid responses

---

30 total

*Clayton Murphy*  
Clayton Murphy

Fire Chief



## MURRYSVILLE MEDIC ONE

Washington Township

EMS Report

November 2024

### October 2024

911 Dispatches in Washington Twp: 71

Total 911 Dispatches for Washington Twp Crew: 130

Total 911 Dispatches Handled by Medic One: 130

Washington Twp Crew responded into Vandergrift: 6

Washington Twp Crew responded into Armstrong County: 7

Washington Twp Crew responded into Other Areas: 48

Washington Twp calls handled by a Murrysville Crew 41 times

3 calls due to Murrysville being closer

38 calls handled from a standby location at Washington Twp VFD due to the Washington Twp Crew being out on other calls

### Calls Turned Over

0 – Calls turned over to other services

### Average Times

Dispatch to Responding: 1.3 minutes

Dispatch to On-Scene: 7.1 minutes

Dispatch to Available: 88.8 minutes

Highest patient encounters General Illness, Public Assistance, Respiratory Emergencies, Diabetic Emergencies, and Injuries from falls.

## **Washington Township Emergency Management**

### **Report for October 2024**

**Nov. 7, 2024**

- 1. Reviewed all eNotices received from DEP on updates in the township.**
- 2. Reviewed CIKR (Critical Infrastructure Key Resources) notices received from PA State Police.**
- 3. Reviewed all CISA (Cybersecurity & Infrastructure Security Agency) reports.**
- 4. Reviewed all PRIB (Pittsburgh Regional Intelligence Briefing) notices from Western PA Fusion Center.**
- 5. Placed updates onto Emergency Management Facebook page for resident information.**
- 6. Sent out severe weather announcements to Fire / Police / EMS and township staff.**
- 7. Updated Business Emergency Contact information in database as received.**
- 8. Updated Township Notification and Resource Manual (NARM) with new information as indicated.**
- 9. Participated in the FEMA NorthEast ShakeOut drill with WCDPS on 10/17/24.**
- 10. Picked up new portable radio in Greensburg.**
- 11. Completed Hazard Mitigation paperwork as requested from WCDPS.**
- 12. Took FEMA IS318-a Mitigation planning course on 10/22/24.**

WASHINGTON TOWNSHIP

Westmoreland County, Pennsylvania

TOWNSHIP ENGINEER'S REPORT

Prepared by Bankson Engineers, Inc.

Board of Supervisors Meeting: November 14, 2024

CURRENT ENGINEERING ITEMS:

1. Municipal Separate Storm Sewer System (MS4) National Pollution Discharge Elimination System (NPDES) Individual Permit:
  - a. BEI prepared the Renewal Application and submitted the same to PA DEP via OnBase on March 12, 2024.
  - b. The Township authorized BEI to proceed with the updating the MS4 Pollution Reduction Plan (PRP) for the Beaver Run Watershed:
    - i. BEI is in the process of revising the PRP to rely upon the outfall-based sediment reduction methodology rather than the entire urbanized area. Alternative PRP projects will be developed. A possible project could be to improve the existing stormwater pond at the Township's Maintenance Garage. **A summary of the revised calculation methodology was delivered to the Township on 9/12/2024.**
    - ii. It appears that other MS4 PRP BMP projects will be needed in addition to the improvements to the existing stormwater pond at the maintenance garage.
    - iii. **BEI visited the Shaw Plan of Lots along Tower Hill Road to investigate the existing stream for a potential restoration project. Photographs were taken and site conditions were observed. This location appears to meet the PA DEP MS4 Stream Restoration Eligibility Checklist criteria.**
2. Kishmo Land Development Plan Application:
  - a. BEI completed a land development review and issued review comments via letters to the Applicant dated January 9, February 19, and June 6, 2024.
  - b. The application was granted Final Approval with conditions at the Board's meeting on June 13, 2024.
  - c. **It is recommended that the Applicant provide the Township with a final resubmission of the drawings indicating how the conditions for approval have been/will be met.**
3. Tarp America
  - a. BEI was requested to review revisions to the Stormwater Management Plan for the project site. A review was completed, and a comment letter was issued on July 9, 2024.

